

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Bryce Millar, Richard Farner and Dick Smith, Attorney David Wynkoop, Director Casey Bequeath, Deputy Director Frank Kennedy, District Engineer Eric Shannon and District Clerk Chris McClure

**ABSENT:** None

**GUESTS:** Mr. Tom Hinkle, City of Nampa  
Bob White, Kenworth Sales, Boise  
Bryan Foote and Ben Jensen, Horrocks Engineers

Chairman Bryce Millar called the meeting to order at 8:00 a.m. and welcomed guest Mr. Tom Hinkle from the City of Nampa.

The Board members reviewed Regular Meeting Minutes of December 13, 2011 and the Special Meeting Minutes of December 13, 2011. Commissioner Farner made a MOTION to approve the minutes as presented. Commissioner Smith SECONDED. MOTION CARRIED.

District Clerk Chris McClure presented the check register for the payroll and end of the month payables for the Commissioners review.

Deputy Director Kennedy gave the work in progress report. The Road Crew has been crack sealing roads as weather permits. Director Kennedy also mentioned that the pump went out on the crack sealer again, and that we rented a machine from Metroquip, which was returned yesterday (*December 28<sup>th</sup>*) due to the rain. The Crew has been shouldering and sweeping roads within the District and hauling chips to the Blue Sand Pit, Kondo Pit and Marchbanks Pit to be used for this year's chip sealing. The D8 Dozer will be taken over to Western States Equipment next week to have the pins repaired in the tracks.

The Bridge Crew finished the pipe work on Lewis Lane and Happy Valley Road December 13th, and completed work to relocate the drains in the yard to the east in preparation of the new equipment barn. The Crew moved over to Farner Road and finished the pipe work on the first mile and will start the second mile on January 3, 2012.

There was discussion about hiring former employee Karl Henry as a temporary night watchman out at the Pickle Butte Cinder Pit once we get the crusher moved out there. Mr. Henry is interested, but would like to know how he will be compensated before he commits. Following discussion, the Board agreed to offer Mr. Henry \$10.00 per hour while he is on site and \$20.00 per day for the use of his trailer. In addition, the District will furnish the generator and fuel needed for the generator.

The Board of Commissioners approved the request made by employee, Jake Hensley to take three weeks of sick leave to care for his wife when they have their baby.

Mr. Tom Hinkle from the City of Nampa reported that they just finished with the leaf pick up and are currently cleaning storm drains, main lines and sand and grease traps. The two new

Elgin Pelican street sweepers were delivered to the City on December 27<sup>th</sup>. Mr. Hinkle mentioned that the City has had numerous problems with the pump on their crack sealer and that Mark Hadley, Lead Equipment Operation for the street department located an upgraded pump that will work much better on the crack sealer machines

Deputy Director Kennedy asked Mr. Hinkle that if the Nampa City street department has room in their yard, would they mind if NHD stockpiled some 1/2" chips there to have available when the District chip seals the roads on the north end of town. This would save the District both time and money. Mr. Hinkle didn't foresee this as a problem, but would run it by Don Barr, Nampa City Street Superintendent.

Engineer Shannon informed the Board that the revised location plan for the new equipment barn was sent to Hill Construction on December 14<sup>th</sup> and the revised preparation work in the yard was completed on December 19, 2011. The contractor submitted the permit to Canyon County and expects it back anytime.

Engineer Shannon presented a letter from Knife River in regards to the Lola South #17 Conditional Use Permit (CUP) requesting our concurrence to withdraw NHD from their CUP. The amendment also includes changing the requirement that they farm at least 80 acres. There is a public meeting scheduled for January 9, 2012 at 5:30 p.m. at Knife River's gravel pit located at the southeast corner of State Highway 45 and Lola Lane, to discuss their proposal to amend the existing CUP. Following reading of the letter, Commissioner Smith made a MOTION to sign the request from Knife River releasing NHD's rights under the CUP. Commissioner Farnier SECONDED the motion. MOTION CARRIED. Chairman Millar signed the letter accordingly.

Engineer Shannon reported that he received an inquiry from Mr. Willie Rowell about the high accident rate at the intersection of Robinson Road and Victory Road. This is one of the intersections the District installed the flashing beacon lights at. Accident patterns at this location show drivers failure to correctly judge gaps in traffic before making a maneuver. The first thing you do to fix this type of situation is set the speed limit correctly by bringing it into the 85<sup>th</sup> percentile and second, you enhance the signing. Nampa Highway District is compliance with both of these requirements. Mr. Rowell will be coming into the office next week so that Engineer Shannon can go over the District's process and procedures with him.

Engineer Shannon reviewed the "draft" revisions made to the District's road map and asked the Board of Commissioners to review the map for any changes. The map is updated annually and signed by the Board of Commissioners at the first meeting in January of each year. The map will be placed on the Districts website once it has been approved and signed by the Board.

Engineer Shannon reported that a meeting was held on December 20, 2011 with Gary Horton of Project Engineering Consultants (PEC) and Clair Bowman from the City of Nampa regarding the proposed roundabout at Franklin Road and Star Road. A target date of March 2012 has been set for the bid opening and it's anticipated that the road will be closed 35-40 days, starting around mid-July.

The City of Nampa would like NHD to construct the portion from the east leg of the roundabout to the City limits that is under their jurisdiction. Engineer Shannon informed the City that

Nampa Highway District is not set up to deal with curb and gutter, or manholes. Therefore, the City is going to look at other options. Since this area will be closed, the District will proceed with our plans to reconstruct Franklin Road from the City Nampa limits to the roundabout.

Rod Lafee and Zoe Middleton came before the Board to request a building setback from the required 70 feet that is required by Canyon County to zero feet along the quarter section line of Alma Lane. At the east end of Alma Lane it skirts away from the 1/4 section line due to the canal. In all likelihood, the road will never be built along the subject 1/4 section line because of the expense to put in a bridge and existing buildings being within the building setback. Based on the research, staff recommends that the variance be approved.

Deputy Director Kennedy commented that there are actually two variances that Ms. Middleton is applying for:

- a. Variance to waive the building setback along the 1/4 section line; and
- b. A variance to require no right-of-way dedication along the 1/4 section line that is along the north border of her property.

Following discussion, Commissioner Farner made a MOTION to grant both variances, conditioned upon the dedication 40 feet of right-of-way along the frontage of Ms. Middleton's property on Alma Lane. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Deputy Director Kennedy commented that Right-of-Way Specialist Eddy Thiel asked him to find out if the Board would waive the \$550.00 variance fees for Ms. Middleton. Ms. Middleton has given the District almost two acres off the east side of her property along Happy Valley Road for construction of a bridge to straighten out the road. Commissioner Farner made a MOTION to waive the \$550.00 variance fees as recommended by the staff. Commissioner Smith SECONDED. MOTION CARRIED.

Ms. Middleton commented that Mr. LaFee will need an additional access into his property to get it further away from the top of the hill for safety reasons. Information will be given to Right of Way Specialist Thiel for his review when he gets back from vacation.

Commissioner Smith made a MOTION to approve the payroll and accounts payable for December 2011. Commissioner Farner SECONDED the motion. MOTION CARRIED.

Bryan Foote and Ben Jensen of Horrocks Engineers came before the Board to give an update on the Bowmont, Lynwood to SH-45 project. The contract has been signed and a kick-off meeting was held on December 6, 2011. The surveying is almost complete and the geotechnical work (*drilling*) will begin next week. Mr. Foote wanted to brief the Board on what they have found so far on the two alignment options. He stated that alternative one keeps the road along the section line; however, to accomplish this it would require them to move the West Madden Lateral. Alternative two follows the section line of Bowmont Road, curve the road around the West Madden Lateral and then back on the section line.

Before they went too far with this, they felt it was critical to sit down with the Boise Project Board of Control, who operates the West Madden Lateral and talk to them about what they would require if we were to relocate the canal. At a meeting held December 20, 2012, Boise

Project Board of Control commented that if the canal is relocated it would be in a fill area and they are not in favor of constructing the canal in a new embankment because of the chance of it washing out. Therefore, they will require a 72" pipe to be located in the fill for the canal or we can go under the field with a siphon. Horrocks Engineers came up with a rough estimate of \$250,000.00 to relocate the canal in the pipe which is a significant expenditure for the project.

Mr. Foote commented that as per Nampa Highway District's Standards, they are designing Bowmont Road to a typical road section. If at some point in the future the *Bowmont Road Expressway* is built, this section of roadway would be constructed to a four lane typical road section. Therefore, if we are going to spend the money to relocate the pipe it would be wise to place the pipe 125 feet off the section line so that if the expressway were ever built, the pipe would not need to be moved.

Chairman Millar commented that since it's unknown when the expressway will be built it would probably be better to curve around the canal and not spend the extra \$250,000.00. Mr. Foote commented that after putting in the curves of the road to scale, if we were to skirt around the canal it would be a gentle grade suitable for all vehicles. Once Horrocks Engineers gets further into the concept report process, they will have a better estimate for both alternatives to present to the Board.

At 9:40 a.m. Chairman Millar declared a recess and the meeting reconvened at 9:50 a.m.

Bob White from Kenworth Sales Boise presented the Board with information on the new 2013 Kenworth trucks. Shop Foreman, Dennis Nelson was also present. Chairman Millar thanked Mr. White for attending today's meeting.

Engineer Shannon presented the mylar for the re-plat of Royal Court Subdivision a private subdivision located off Robinson Road, for Chairman Millar to sign. Commissioner Farnar made a MOTION to resign mylar as presented. Commissioner Smith SECONDED the motion. MOTION CARRIED. Chairman Millar signed the corrected mylar accordingly.

Director Bequeath mentioned that Dawn Walp from Mountain West Bank contacted him and wanted to know if the Board had made a decision about considering other banking options. At this time no decision was made and further discussion will be held in March 2012.

Director Bequeath reported that the Crew finished crushing 5,688 yards of recycled asphalt on December 20<sup>th</sup>, at a cost of \$2.69 per yard. In 2009 the cost to crush recycle asphalt was \$2.93 per yard.

Director Bequeath reported that the new Caterpillar CS56 Soil and Asphalt Roller and the Caterpillar CS74 Vibratory Compactor Roller is at Western States Equipment and can be delivered to NHD in a few weeks.

Director Bequeath reported that the 2007 Caterpillar 140H Motor Grader has 3,200 hours of run time on it and stated that the guaranteed buy-back expires toward the end of January 2012. The guaranteed buy-back is based on five years or 5,000 hours whichever occurs first from original date of delivery. Director Bequeath will contact Doug Moore of Western States Equipment

when he gets back into town to go over the buy-back figure on the 2007 Caterpillar 140H Motor Grader and bring the new grader specifications to the Board for review at the next meeting.

Director Bequeath mentioned that COMPASS is asking for assistance in the development of the regional long-range transportation plan update for Ada and Canyon Counties and the Communities in Motion 2040 is scheduled to be complete by September 2014. COMPASS would like to know if there will be anyone attending the workshop scheduled for January 6, 2012 from 9:00 a.m. to 4:00 p.m. A decision was not made at this time and will be discussed further next week.

Director Bequeath reported that Auditor Jo Bolen, of Gibbons, Scott & Dean was not able to attend today's meeting and has rescheduled for January 31, 2012 at 9:00 a.m. to present the final FY 2009-2010 audit report. District Clerk Chris McClure was asked to notify Ms. Bolens about when she planned to start the FY 2010-2011 audit.

Director Bequeath discussed the proposed Idaho Association of Highway District (IAHD) membership dues and assessment for FY2012 in the amount of \$4,000.00. The Board approved the 2012 IAHD dues and assessments as presented.

Upon the MOTION of Commissioner Farner and the SECOND by Commissioner Smith, the Board voted unanimously to go into Executive Session at 11:17 a.m. The Executive Session was held pursuant to *Idaho Code 67-2345 (b)*. Upon the MOTION of Commissioner Farner and the SECOND by Commissioner Smith, the Board voted unanimously to conclude the Executive Session at 11:52 a.m. and reconvene in open session. No action was taken.

Commissioner Farner made a MOTION to adjourn the meeting. Commissioner Smith SECONDED. MOTION CARRIED. The meeting was adjourned at 11:53 a.m.

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Chairman, Bryce Millar

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Vice Chairman, Richard Farner