

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, Bryce Millar, & Randy Noble, Attorney David Wynkoop, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades; Right-of-Way Agent Eddy Thiel, Assistant District Engineer Nick Lehman

**GUESTS:** Jeff Barnes, City of Nampa; Miguel Mejia; Jacob Velasquez, ICCU; Jeff Hess; Todd Lakey; Dan Beus

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting Minutes from October 29<sup>th</sup>, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades added that Jacob Velasquez with Idaho Central be added to the agenda due to a last-minute necessary discussion regarding banking information. Commissioner Noble made a MOTION to approve the agenda with addition of Idaho Central. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through November 10<sup>th</sup>, 2020. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Jeff Barnes with the City of Nampa appeared before the Board to discuss a few items:

1. Mr. Barnes stated that the City is considering setting up a bus system that is like an uber style bus route, there would be an app that you can download with bus stops for the person to go to for a ride to certain stops within the City.
2. Mr. Barnes stated that the City is working on a mapping system of about 70 traffic signals.
3. Mr. Barnes advised the Board that they are currently looking for places to store some gravel. The Board advised Director Muchow to possibly work out a solution of the possibility of using a portion of our gravel pit for gravel storage.

Engineer Shannon began the Engineer's work report.

For the Happy Valley & Victory Roundabout, Engineer Shannon advised that FAA approval is expected no later than November 19<sup>th</sup>, 2020. The second pre-construction meeting has been scheduled for December 1<sup>st</sup> for utility coordination. Engineer Shannon advised the Board that contracts have already been sent out and they are hoping to begin construction on December 14<sup>th</sup>, 2020.

Right-of-Way Agent Eddy Thiel presented the Board with the final plat for Harmony Acres for Board approval. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the final plat for Harmony Acres. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Right-of-Way Agent Eddy Thiel presented the Board with Resolution 2020-08, a Resolution to Vacate right-of-way off Mahogany Drive for future easement. Commissioner Millar made a MOTION to approve the findings and facts and conclusions of law and adopt Resolution 2020-08, A Resolution to Vacate the right-of-way off of Mahogany Drive for future easement. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Midland & Ustick Roundabout, Engineer Shannon provided a visual of a new center island sculpture. He advised that Assistant Engineer Nick Lehman has presented the idea of construction a 1906 Canyon County Courthouse replica to Ken McCall. He stated that it could be ready this spring roughly in the amount of \$30,000. Engineer Shannon will look into the cost after the \$1,000 fee for the proposal.

At 9:00 a.m., Miguel Mejia, appeared before the Board on behalf of Manuel and Rosio Polanco, to request a variance to the standards to allow for 2 points of access on to Orchard Ave. Right-of-way Agent Eddy Thiel discussed the details with the Board. Mr. Mejia stated there is currently an irrigation access but the Board advised Mr. Mejia that he would need to work out use with the Irrigation Company. Commissioner Noble made a MOTION to vary the standards to allow for one new access onto Orchard Ave subject to deed restriction. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 9:15 a.m., Jacob Velasquez with Idaho Central Credit Union appeared before the Board to discuss some fraud prevention measures for NHD's bank account. The Board advised that District Clerk Paige Rhoades to work with Mr. Velasquez to get the fraud prevention measures in place.

At 9:30 a.m., Jeff Hess and Todd Lakey, appeared before the Board on behalf of Britannia Heights, requesting a variance to the standards for 2 points of access onto Amity Rd. ROW Agent Thiel addressed the Board regarding the details of the request. The Board advised the parties that if they were to grant this variance, they would make it a term of the variance that both entrances have turn bays. Mr. Hess addressed the Board regarding a traffic impact study that had been conducted that did not really require the need for the turn bay but would accept it if the Board would grant the two entrances. Commissioner Noble made a MOTION to approve the variance request subject to the conditions of installing the turn bays. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 10:00 a.m., Dan Beus appeared before the Board to request a license agreement to allow a private irrigation crossing in Chapparal Ranch Subdivision. ROW agent Eddy Thiel addressed the Board. Mr. Beus addressed the Board as to why he was hoping to allow his irrigation crossing to water his pasture. Commissioner Millar made a MOTION to approve the license agreement for the irrigation crossing in Chapparal Ranch Subdivision. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon requested that the Board go into Executive Session to discuss right of way acquisition and litigation. EXECUTIVE SESSION: At 10:16 a.m., Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1)(f) to discuss personnel and company vehicles. Commissioner Millar SECONDED the motion. MOTION CARRIED. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". The Board concluded Executive Session at 10:38 a.m.

For Middleton & Orchard Signal project, Engineer Shannon advised the Board that the Trial date is currently scheduled for December 8<sup>th</sup> and December 9<sup>th</sup>, 2020.

This completed the Engineer's work report.

Director Muchow began his work report.

Director Muchow presented the Board with the Shop Report.

The crusher crew is working on maintenance of the machine and installing a new Cone on the crusher. They are also working on building a hitch system to move the conveyor belts to the locations they need.

The bridge crew is working on culverts on Greenhurst Rd. Director Muchow advised the Board that a crane will be here Monday to help set that concrete box.

The road crew is doing maintenance work, brushing, patching pulling shoulders.

Director Muchow presented the Board with the Bill of Sale for selling the old crack seal machine. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Bill of Sale to Notus-Parma Highway District. Commissioner Millar SECONDED the Motion. MOTION CARRIED.

Director Muchow presented the Board with the quote on replacing the outside barn lights to all LED. With Idaho Power's saving incentive, installing the LED lights would save the District money in the long run. Commissioner Noble made a MOTION to authorize the shop to convert the outside barn lights to all LED with Idaho Power's incentive program. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow presented the Board with the list of Longevity Checks. Due to the Christmas party being postponed, he advised the Board that we would need to set a date to pass out the Christmas gifts and longevity if the Board wishes to approve them. Commissioner Noble made a MOTION to approve the Longevity Checks and advised Director Muchow to present them on November 25<sup>th</sup>, 2020. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Muchow advised the Board that Eureka will be here this week to go over the foam insertion for the sand shed that is still shifting.

Director Muchow presented the Board with ITD's piggyback on roadside chemicals. Commissioner Noble made a MOTION to approve and adopt ITD's piggyback on roadside chemicals with Helena. Commissioner Millar SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel and Director Muchow discussed with the Board contractor issues that they are having on Star and Cherry.

This completed Director Muchow's work report.

Commissioner Noble made a MOTION to adjourn at 11:01 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble