

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR BOARD MEETING
January 30th, 2020**

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from January 9th, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through January 30th, 2020 and Payroll for the month of January
 - Quarterly Bank Financial reports

8:15 A.M. – City of Nampa

9:00 A.M. – Russ McCrea application to vary standards for driveway spacing on Lewis Crossing Way

9:30 A.M. – Alexis Hanson Residential approach not to standards Table Meadows Subdivision #2

10:00 A.M. – David Tidwell application to vary standards for access onto Ustick Road

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Happy Valley & Victory Roundabout – Accept Right-of-Way Counter-offers
 - **ACTION ITEM:** Midland & Ustick Roundabout – Parcel #2 - Concur with City of Caldwell Development Agreement
 - **ACTION ITEM:** Star & Cherry Roundabout project – Accept Right-of-Way Counter-offers
- **NEW BUSINESS**
 - **ACTION ITEM:** Approve the license agreement for Russell Elsberry irrigation crossing on Stage Coach Rd
 - **ACTION ITEM:** Approve & authorize Chairman to sign the renewals of the Lola Lane Lease Agreements between NHD & Case Houweling
 - **ACTION ITEM:** Approve the license agreement for Kenny Cole for a guidance wire crossing on Bigfoot Rd
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES DISTRICT CLERK

DATE & TIME POSTED

4507 12th Avenue Road, Nampa, ID 83686



Phone (208) 467-6576 Fax (208) 467-9916

**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

- PRESENT:** Commissioners Dick Smith, & Randy Noble, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman, Right of Way Agent Eddy Thiel
- GUEST:** Larry Rincover; Don Barr & Jeff Kasma, City of Nampa; Mike Reuscher; Russ McCrea; Wade & Alexis Hanson; Alan Mills; Michael Shelton; Matt & April Wilke; David Tidwell; Jordan Ralph
- ABSENT:** Commissioner Bryce Millar

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from January 9th, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through January 30th, 2020 and Payroll for the month of January. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews have been doing a lot of sweeping while the weather has been calm. He advised that he also has some crews doing storm water work as well. Mr. Barr stated that this week the Safety Festival in Boise is going on and he has a lot of staff members attending the free training that is being offered.

ROW Agent Eddy Thiel presented the Board with the license agreement for Russell Elsberry to allow for an irrigation crossing on Stage Coach Road. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the license agreement for Russell Elsberry. Commissioner Smith SECONDED the motion. MOTION CARRIED.

ROW Agent Eddy Thiel presented the Board with the license agreement for Kenny Cole for a conduit to be placed underneath the culvert on Big Foot Rd. Commissioner Smith made a MOTION to approve and authorize the Chairman to sign the license agreement for Kenny Cole. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

Engineer Eric Shannon requested the Board go into Executive Session to discuss Right-of-Way Acquisition.

EXECUTIVE SESSION: At 8:23 a.m. Commissioner Smith made a MOTION to go into Executive Session pursuant to IC 76-206 (1) (c). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted “aye and Commissioner Noble voted “aye”. MOTION CARRIED.

The Board concluded Executive Session at 8:38 a.m.

For the Happy Valley & Victory Roundabout project, Engineer Shannon has signed the Purchase Agreement for the Wright Flyer Sculpture with Advantage Machine on January 13th, 2020.

For the Midland & Ustick Roundabout project, Assistant Engineer Nick Lehman advised the Board that the City of Caldwell and owners of Parcel #2 have reached a verbal agreement for right-of-way acquisition, but they haven't signed a development agreement yet. He hopes the agreement will be ready to present at the next meeting.

For the Preapproved Consultant List, Engineer Shannon advised that the following firms were selected for Intersection Design:

- Kittelson & Associates
- Parametrix
- Six Mile Engineering

Engineer Shannon advised that the following firms were selected for Construction Engineering & Inspection:

- Horrocks Engineers
- T-O Engineers
- Stanley Consultants, Inc.

For the Idaho Center & Cherry Roundabout (City of Nampa project), Engineer Shannon advised the Board that the City has programmed construction for FY2021. The City and NHD made a joint application to LHTAC for Local Highway Safety Improvement Program (LSHIP) funding on January 16, 2020. LHSIP funding is federal aid, so if obtained, it could delay construction to later than FY2021. The City selected HDR as the design consultant. Engineer Shannon is working with City staff on an MOU, whereby NHD pays 25% of projected costs, since NHD has jurisdiction over one of the four legs of the intersection.

For the Robinson & Airport Roundabout, Engineer Shannon advised the Board that the City will not receive the Amazon funding until Amazon obtains its Certificate of Occupancy, which is expected in October of 2020. Engineer Shannon will attend a meeting on February 10th, 2020 with the City and Parametrix to discuss the following items:

- Airport / Overland Corridor Study
- Possible SH-16 Connection
- Tie-in options to future Robinson & Airport Roundabout

For New York Landing Subdivision, Alma Lane road widening, Engineer Shannon advised the Board that he received confirmation from Caleb LaClair, with the City of Nampa, that Alma Lane will be rebuilt with new ballast section, grades and pavement for the entire length.

At 9:00 a.m., Russ McCrea and Mike Reuscher appeared before the Board to discuss an application to vary the standards regarding driveway spacing on Lewis Crossing Way to allow for a circle drive. Commissioner Noble made a MOTION to approve the application to vary the standards to allow the driveway. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Engineer Shannon discussed a potential development on Duck Lane, and Attorney Wynkoop provided guidance about the limits of prescriptive rights-of-way.

At 9:15 a.m. Alexis Hansen appeared before the Board regarding a non-conforming approach at 9871 Hamby Way, in the Table Meadows Subdivision. Ms. Hansen built the residence, and sold it to the present owner (Jason Morrow). Per Morrow's request she widened the driveway before the sale, so the width now exceeds NHD standards. She asked if an official variance approval is necessary for it to remain, or if the Board could just let it go. The Board said an official approval is needed for it to remain. Ms. Hansen said she would notify Mr. Morrow.

Engineer Shannon provided the Board with an update about the Day at the Capital on February 5th thru February 7th.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow advised the Board that he has talked to Kimball Equipment about the crusher cone getting repaired in Utah. He stated they are working on it and hopefully it will get finished soon. The Crusher crew has been working on repairs while they are delayed. He advised that they made some new stands for the conveyor belts to help with moving them around.

The Bridge Crew has been working on culverts on Stage Coach Road and Dry Lake Road. He advised that they also are working on a crossing at Lynnwood Road and Bigfoot Road. Director Muchow advised that it was brought to his attention that there is a culvert crossing on Chicken Dinner Road that is failing and he provided the Board with the plans on how the Bridge Crew intends to repair it.

The Road Crew is still working on Surrey Lane. He advised that they are almost finished up with the rebuild and will move on to Stage Coach Road.

Director Muchow advised the Board that Nampa Paving contacted him about the possibility of piggy backing last year's quote of \$64.00 per ton. The Board advised Director Muchow to find out the cost of asphalt currently and then prepare the documents accordingly for approval of the piggy back.

Director Muchow discussed with the Board about possibly hiring a land leveler for the Lola Lane pit. The Board advised Director Muchow to work on obtaining some quotes and they will decide after they receive quotes on how to proceed next.

Director Muchow advised the Board that the shoulder machine that was ordered was delivered and they delivered the wrong one. Director Muchow advised that there was a miscommunication and felt that since the machine that was delivered is not what was ordered that he should have it sent back. The Board concurred. Director Muchow advised that he is currently working with Metroquip to resolve this issue.

This completed Director Muchow's work report.

At 10:00 a.m., David Tidwell along with Matt & April Wilke, Michael Shelton, Jordan Ralph, and Alan Mills to discuss an application to vary standards for access onto Ustick Road. After discussion, the Board and all parties present decided that the best option for this matter would be to table it until the next meeting to make sure all the details have been sorted out prior to decision. Commissioner Noble made a MOTION to table this item until the next Board Meeting on February 11th, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the Lola Lane lease agreement for Board signature for Case Houweling. Commissioner Smith made a MOTION to approve the lease agreement with Case Houweling and authorize the Chairman to sign. Commissioner Noble SECONDED the motion. MOTION CARRIED.

District Clerk Paige Rhoades presented the Board with the quarterly financial reports.

Attorney Wynkoop provided the Board with some legislative updates.

Commissioner Noble made a MOTION to adjourn at 10:38 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble