

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING December 10<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from November 26<sup>th</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through December 10<sup>th</sup>, 2019
  - Sign Longevity checks

**8:15 A.M.** – City of Nampa

**9:00 A.M.** – **ACTION ITEM:** Russell Elsberry License Agreement for an irrigation crossing on Stage Coach Road

- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Happy Valley & Victory Roundabout project – Consider / Accept counter offers for Right-of-Way Acquisitions
  - **ACTION ITEM:** Midland & Ustick Roundabout project – Consider / Accept counter offers for Right-of-Way Acquisitions
  - **ACTION ITEM:** Star & Cherry Roundabout project – Authorization to make offers for Right-of-Way Acquisitions
  - **ACTION ITEM:** Star & Cherry Roundabout project – Consider / Accept counter offers for Right-of-Way Acquisitions
- **NEW BUSINESS**
  - **ACTION ITEM:** Approve and Authorize signature for Burdick Subdivision mylars
  - **ACTION ITEM:** Approve and Authorize signature for the Annual Road & Street Report
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM:** ADJOURNMENT

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PAIGE RHOADES  
DISTRICT CLERK

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DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1  
REGULAR MEETING**

- PRESENT:** Commissioners Dick Smith, Randy Noble, & Bryce Millar, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman; ROW Agent Eddy Thiel; Bridge Crew foreman Wayne Davis
- GUEST:** Don Barr, Daniel Badger, and Jeff Kasma, with the City of Nampa, Russell Elsberry
- ABSENT:** Director Devin Muchow

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from November 26<sup>th</sup>, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through December 10<sup>th</sup>, 2019 and Longevity Checks for 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that due to the nicer weather, crews are still sweeping up leaves. He advised that the storm water truck is out doing storm drain cleaning. Mr. Barr advised that crews have made some brine to refill their tanks that they used during the last storm. Mr. Barr also stated that they have been screening the recycled chips from their sweepers cleaning off the access chips off the road.

Daniel Badger with the City of Nampa, advised the Board that the Midland & Lake Lowell project goes before City Counsel soon for discussion whether a traffic light or a roundabout is warranted for the intersection. Mr. Badger also advised the Board the Middleton Road project will be address for the consent to bid at the next council meeting.

ROW Agent requested to table the signing of the Burdick Subdivision mylars until the next meeting. He advised the Board that they have not been completed for signature. Commissioner Noble made a MOTION to table the signing of the Burdick Subdivision mylars until the next Board meeting on December 31<sup>st</sup>, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Middleton & Orchard Signal project, Engineer Shannon advised the Board that the Supreme Court oral arguments have been officially scheduled for February 26<sup>th</sup>, 2020 at 11:10 a.m.

For the Happy Valley & Victory Roundabout project, the City of Nampa is working on obtaining FAA approval for use of airport property for new right-of-way. FAA headquarters, Washington, DC, delegated environmental approval authority to the FAA regional office in Helena, MT. The Helena office is requiring a Categorical Exclusion (CatEx), so the City is currently hiring a consultant to obtain a CatEx for the project. It is expected to be complete by the end of February 2020, to support a March construction start date.

Also, on this project, Engineer Shannon is reviewing the purchase proposal of 0.4 acres of wetlands banking credits from The Wetlands Group LLC for \$45,300. Approval of the proposal will be listed as an action item for the next Meeting.

Also, on this project, Engineer Shannon has issued a request for proposals for sculpture of the 1903 Wright Flyer for art in the center island. Proposals will be presented for consideration at the next Meeting.

For the Happy Valley & Airport Signal project, Engineer Shannon advised the Board that the equipment has been installed and everything has been completed except painting the stop bars. Engineer Shannon advised that the signal will be turned on and functioning by December 19<sup>th</sup>, 2019.

For the Middleton Road Overpass (ITD project), ITD is working on the State/Local Agreement between ITD, City of Nampa and NHD. Engineer Shannon advised he will present the agreement at the meeting on December 31<sup>st</sup>, 2019 for signature. He advised that this agreement states that ITD will construct the Middleton Road overpass and construct the signal at Cherry, NHD will maintain the local road after construction and the City of Nampa shall maintain the Traffic signal function.

Engineer Shannon advised the Board that Nick Veldhouse came to visit him after his meeting with the City of Nampa to discuss the City's proposal for the vehicle registration increase. Mr. Veldhouse learned that the City of Nampa has a street levy rate and a few other points that Mr. Jeff Barnes and Mr. Tom Points advised him during their meeting.

Engineer Shannon advised the Board that there are no changes to the District Map this year and that it was last updated in February of 2018. He advised the Board that per Idaho Code it is required that the map be updated at least every 5 years.

Engineer Shannon discussed the status of agreements with the City of Nampa for intersection improvements. Agreements are already in place for the following:

- Middleton & Orchard Signal
- Happy Valley & Victory Roundabout

- Happy Valley & Airport Signal
- Star & Cherry Roundabout

We are currently working with the City on future agreements for the following:

- Middleton & Cherry Signal (Three Party with ITD/CON/NHD)
- Robinson & Airport Roundabout (NHD project with partial Amazon funding)
- Idaho Center & Cherry Roundabout (City project with partial NHD funding)

To date, the agreements have been standard whereby the City owns and maintains the signal and lighting once the project is done. The City has asked whether we want to incorporate these into on global agreement, and have NHD pay for the power, and reimburse the City for electrical parts. The Board indicated that they were not interested in making any changes at this time.

For the Midland & Ustick Roundabout project, Assistant Engineer Nick Lehman reported that he has not received any counter-offers, so this matter will be postponed until the next meeting.

Engineer Shannon presented the Board with a copy of the shop department report. Commissioner Smith addressed the Board regarding a sweeper accident. They also discussed the crusher cone being sent to Utah for repairs.

The Road Crew has started working on Surrey Lane, they have around 2.5 miles to rehab and there is currently a section that is lacking in base material so crews are hauling in cinders to build it up.

The Bridge Crew has been working on crossings on Surrey Lane ahead of the road crew. They also spent some time for snow duty with the weather.

At 8:53 a.m., Russell Elsberry appeared before the Board to discuss obtaining a license agreement for an irrigation crossing on Stage Coach Road. ROW Agent Eddy Thiel addressed the Board regarding the request. Mr. Elsberry provided information of what he is anticipating with the request. There were no objections to the request, ROW Agent Thiel will prepare the license agreement and present it to the Board at a future Board Meeting.

Engineer Eric Shannon requested the Board go into Executive Session to discuss Right-of-Way Acquisition for the Star & Cherry Roundabout project and Happy Valley & Victory Roundabout project.

**EXECUTIVE SESSION:** At 9:05 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 76-206 (1) (c). Commissioner Noble **SECONDED** the motion. Upon roll call, Commissioner Millar voted "aye", Commissioner Smith voted "aye and Commissioner Noble voted "aye". **MOTION CARRIED.**

The Board concluded Executive Session at 9:24 a.m.

Assistant Engineer Nick Lehman requested authorization to make offers based on the appraised valuation for Parcels 10 & 12 for the Star & Cherry Roundabout project.

Commissioner Millar made a MOTION to authorize Staff to make offers based on the appraised valuation for Parcels 10 & 12 for Star & Cherry Roundabout project. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

District Clerk Paige Rhoades presented the Board with a copy of the 2019 Annual Road & Street Report for approval. Commissioner Noble made a MOTION to approve the Annual Road & Street Report and authorize the Clerk to submit as written. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Attorney Wynkoop presented the Board with a few legal updates.

District Clerk Paige Rhoades advised the Board that the Annual Audit will be held on December 11<sup>th</sup> through December 13<sup>th</sup>, 2019.

Commissioner Noble made a MOTION to adjourn at 9:42 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble