

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 7<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office      **TIME:** 8:00 a.m.  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from January 31<sup>st</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through February 7<sup>th</sup>, 2019

**8:15 A.M.** – City of Nampa

**9:00 A.M.** – Audit Report for FY 2018 by Harris & Company

**9:30 A.M.** – Peggy Paul to use unmaintained public right of way for access on Hemlock Way

**10:00 A.M.** – Bid opening for FY2019 Miscellaneous Paving projects

**10:30 A.M.** – Bid opening for FY2019 Seal Coat project

**11:00 A.M.** – Daniela Retegan to use unmaintained public ROW for access to 2 new lots being created by land split off of Wright Ln

- **ENGINEER'S REPORT**
- **NEW BUSINESS**
  - **ACTION ITEM:** Sign mylars for the 2 Clegg Subdivision
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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PAIGE RHOADES  
DISTRICT CLERK

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DATE & TIME POSTED

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4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686



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Phone (208) 467-6576 Fax (208) 467-9916

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners, Dick Smith, Randy Noble and Bryce Millar; Director Devin Muchow; Engineer Eric Shannon; Attorney David Wynkoop, District Clerk Paige Rhoades; Assistant Engineer Nick Lehman; ROW Agent Eddy Thiel

**GUEST:** Tom Points, Don Barr, Jeff Kasma, City of Nampa; Peggy Paul; Daniela & John Retegan

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from January 31, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through February 7<sup>th</sup>, 2019. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that crews have been sweeping and doing some storm water work. They have put out to bid to purchase a new sewer cleaner truck, bid openings will be held on February 21<sup>st</sup>, 2019. Mr. Barr advised the Board that they had some internal movement of staff and will be hiring for a new maintenance technician.

Tom Points with the City of Nampa, advised the Board that there has been a change with City Council involving the Sidewalk LID system. Mr. Points advised the Board that there has been a lot of push back from the Citizens. For the Waste Water plant, Mr. Points advised the Board that this is a huge expense and the City of Nampa is asking a lot of its Citizens to install this plant. Mr. Points advised the Board that he has advised his Staff to continue looking for ways to help the citizens with this cost. Mr. Points advised the Board that the Waste Water project will take approximately 6 years to fund. For impact fees, Mr. Points advised the Board that there was a unanimous decision to move forward on changing the cost of impact fees. Staff is working on getting together with other agencies to push to obtain registration fees. And for Project Bronco, Mr. Points advised the Board that the MOU agreement goes before City Council on February 19<sup>th</sup>, 2019. He advised that the project will require \$8 million in traffic improvements and as part of the agreement Amazon will be paying \$15 million for total improvements. The roundabout at Star and Franklin shall be removed and reconstructed into a traffic signal. There will be signal timing work and road widening at the impacts around the Amazon facility.

Engineer Shannon and Tom Points discussed with the Board the possibility of constructing a roundabout at Airport and Robinson. Engineer Shannon advised the Board that this roundabout may end up on the next 5 year work plan.

ROW Agent Eddy Thiel presented the Board with the 2 Clegg Subdivision mylars. ROW Agent Thiel advised the Board that he was requesting approval of the mylar. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the mylars for 2 Clegg Subdivision. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

Engineer Shannon began with the Robinson & Amity Roundabout project. He advised the Board that he had received an email from a concerned citizen regarding the traffic congestion happening at Happy Valley and Victory, due to the closure of the roundabout project. He advised the Board that the citizen was suggesting flaggers in the area to help with congestions. Engineer Shannon advised the Board that he looked into the suggestion and determined that it would cost roughly \$65,000 for flaggers during the closure, and he does not recommend it. The Board concurred.

For the Happy Valley & Victory Roundabout project, Engineer Shannon contacted the Jensen's (Parcel #13) regarding her request that was discussed during the last meeting about not having a place to go in April. He advised the Jensen's that they must vacate the residence by April 3<sup>rd</sup>, 2019 and also must be finished with salvage at that time as well.

For the IAHD Day at the Capital, Engineer Shannon provided the Board and Staff with the information to discuss with the Legislators as well as brief information on who the Legislators are.

At 9:00 a.m., Josh Tyree and Kevin Congo from Harris & Company, appeared before the Board to present the Audit Report for FY 2017-2018.

Engineer Shannon requested a motion for Executive Session to discuss real estate acquisition.

EXECUTIVE SESSION: At 9:10 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Millar SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye". and Commissioner Millar voted "aye". MOTION CARRIED. The Board concluded executive session at 9:29 a.m.

At 9:30 a.m., Peggy Paul appeared before the Board to request using unmaintained public right of way for access onto Hemlock Way. Right of Way Agent Eddy Thiel and Ms. Paul discussed with the Board the details behind the request. It was unclear whether the unmaintained right of way had actually been legally dedicated to the public. Mrs. Paul was advised that she could either initiate a quiet title action to prove the validity of the dedication, or simply obtain cross-access agreements from any owners who might have their own claims to the area in question. Either way, she could then apply to access the maintained public right of way at Hemlock Way, and no Board Action would be necessary.

**10:00 a.m. Bid Opening – 2019 Miscellaneous Paving Project**

Chairman Smith announced this portion of the meeting was to publicly open bids for the 2019 Miscellaneous Paving Project. He asked Assistant Engineer Nick Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lehman opened each bid in the order of which was received, read the name of the bidder, verified the bid form being enclosed, identified their public works license, bid bond enclosed and the sum of the bid. The bids were as follows:

- Thueson Construction, Nampa, Idaho \$1,613,538.50
- Sunrock, Caldwell, Idaho \$1,824,650.00
- Knife River, Boise, Idaho \$1,977,525.00
- Nampa Paving, Nampa, Idaho \$1,670,416.00
- Idaho Materials, Nampa, Idaho \$1,732,925.00

Commissioner Millar made a MOTION for Staff to review the bids and award the contract to the lowest responsive bidder. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher so far has crushed 33,000 yards of 1-inch material and they plan on getting to 40,000 yards before stopping.

The Bridge crew has been working on the roundabout at Robinson and Amity.

The Road crew is working on the shouldering on McElroy. Director Muchow advised the Board that they are planning on training a new employee on hauling equipment.

This completed Director Muchow's work report.

**10:30 a.m. Bid Opening – 2019 Seal Coat Project**

Chairman Smith announced this portion of the meeting was to publicly open bids for the 2019 Seal Coat Project. He asked Assistant Engineer Lehman to open and read the contents of the sealed bid packages, which had been received.

Assistant Engineer Lehman opened the bids received, read the name of the bidder, verified the bid form being enclosed, bid bond enclosed and the sum of the bid. The bids (including NHD haul costs) were as follows:

- Idaho Asphalt, Nampa, Idaho \$810,880.25

- Western States Asphalt, Boise, Idaho \$1,036,009.00

Commissioner Noble made a MOTION for Staff to review the bids and award the contract to the lowest responsive bidder. Commissioner Millar SECONDED the motion. MOTION CARRIED.

At 11:00 a.m., Daniella Retegan appeared before the Board to request using unmaintained public right of way for access to 2 new lots being created by land split off of Wright Lane. ROW Agent Eddy Thiel addressed the Board regarding the details of the request. Commissioner Millar made a MOTION to approve the request. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to adjourn at 11:04 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble