

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING May 30th, 2019

LOCATION: Nampa Highway District Office **TIME:** 8:00 a.m.
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from May 9th, 2019
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through May 30th, 2019 and Payroll for the month of May

8:15 A.M. – City of Nampa

9:00 A.M. – **ACTION ITEM:** Dave Reynolds – discussion regarding agricultural access onto Lewis Ln

9:30 A.M. – **ACTION ITEM** William Taylor – Application to waive setback on section line near Baseline Rd in Melba

10:00 A.M. – **ACTION ITEM:** Taylor Merrill, West Park Co. – Osprey Meadows Subdivision at Southside Blvd & Lewis Ln- Discuss possible Development Agreement conditions for private sewer in public right-of-way

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Midland Blvd & Ustick Rd Roundabout authorization to accept counter offers for right-of-way acquisitions
 - **ACTION ITEM:** Approve All-Way-Stop at Intersection of 11th Ave and Ustick Rd
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
 - **ACTION ITEM:** Decision regarding health insurance policy renewals
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

PAIGE RHOADES
DISTRICT CLERK

DATE & TIME POSTED



**NAMPA HIGHWAY DISTRICT NO. 1
REGULAR MEETING**

PRESENT: Commissioners, Dick Smith, Randy Noble & Bryce Millar; Director Devin Muchow; Engineer Eric Shannon, Assistant Engineer Nick Lehman; Attorney David Wynkoop, Assistant District Clerk Nicole Barlow; Right-of-Way Agent Eddy Thiel

GUEST: Don Barr, Jeff Kasma, City of Nampa; John Hill, ROW Specialists; Dave Reynolds, Don Crone, William & Teresa Taylor; John Carpenter, Josh Fry, T-O Engineers; Taylor Merrill, West Park Co.

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from May 9, 2019 and Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through May 30, 2019 and Payroll for the month of May. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa advised the Board that crews are tabbing for the upcoming chip sealing, which is scheduled to begin on Monday, June 3rd. They also have crews cleaning up water events from the recent rain. The second half of the Greenhurst project between 12th Ave & Midland will begin on Monday, June 10th. Commissioner Millar advised Mr. Barr that he had noticed some big pot holes due to the rain along the side of a few City roads that don't have curb or gutter. Mr. Barr advised Commissioner Millar that they had a patch truck out and he would look into these and get them repaired.

ROW Agent Eddy Thiel presented the Board with a License Agreements to be approved and signed by the Chairman. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the License Agreement for Tyler & Danielle Young for a fence to remain in NHD right-of-way on Mansfield Place. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

Engineer Shannon recommended Executive Session at this time to discuss real estate acquisitions for the Midland & Ustick Roundabout.

EXECUTIVE SESSION: At 8:28 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Noble voted "aye", and Commissioner Millar voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:57 a.m.

For the Midland & Ustick Roundabout, Commissioner Millar made a MOTION to accept the counter offer for Parcel #3. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Shannon took a break from his work Report for the 9:00 a.m. Agenda item.

At 9:00 a.m., Dave Reynolds & Don Crone appeared before the Board to request a new approach onto Lewis Ln. Right-of-Way Agent Eddy Thiel explained that ACCHD standards do not allow new approaches onto Lewis Ln., so Mr. Reynolds and Mr. Crone essentially want a variance without going through the variance request process. The Board told Mr. Reynolds and Mr. Crone they must make a formal variance request for the Board to consider and rule on this request.

Engineer Shannon continued his report.

For the Happy Valley & Victory Roundabout, Clair Bowman let Mr. Shannon know that the FAA tentatively agreed to a Cat Ex for the environmental document they would require. The FAA should have an approval for us by the end of summer. The right-of-way will be granted by easement rather than fee simple.

A pre-construction meeting is scheduled June 4th for the Happy Valley & Airport Signal. He anticipates initial construction for conduit and pole bases in June/July and later construction for everything else in September.

For the 11th Ave and Ustick Rd Roundabout, Canyon Highway District # 4 advised Engineer Shannon that they cannot commit to funding any portion of this project right now. They are planning on sending a follow up letter with details. Right now CHD #4 is committed to the Middleton & Linden roundabout, which will be expensive. Once they have firm costs on the Middleton & Linden project, they will know then if they can contribute to 11th & Ustick. Engineer Tim Richard with CHD #4 expects it to be about 2 years before they can commit to this project.

On 11th and Ustick the traffic and crashes have gone up. Assistant Engineer Lehman presented a warrant analysis for an all-way-stop at this intersection due to multiple crashes. After discussion Commissioner Noble made a MOTION to approve an All-Way-Stop at 11th Ave and Ustick. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Regarding the Middleton Rd. Freeway Overpass, ITD is planning to rebuild this overpass. It will be 2-lanes with sidewalks on one side, same as the Ustick overpass. The overpass will be

expandable to 4-lanes in the future. NHD and the City of Nampa have requested a traffic signal be put at Middleton & Cherry with this project. For drainage on this project ITD was told that NHD won't allow discharge to waters of U.S. because it would require an MS4 Permit. ITD & NHD have a current MOU agreement dated 8/14/1964. A new MOU will be done for the new project, and it will supersede and replace the 1964 MOU. ITD is planning construction in late 2020 after completion of Midland & Ustick Roundabout.

Engineer Shannon received the letter of commitment from the West Ada School District on 5/9/19. Staff granted the waiver subject to conditions on 5/13/19.

Engineer Shannon asked the Board if they had any comments on the 2019 updated version of the Long Range Transportation plan. The Board didn't have any comments. Engineer Shannon will seek formal adoption at the 6/11/2019 Board Meeting.

This completed Engineer Shannon's work report.

At 9:30 a.m., William & Teresa Taylor, appeared before the Board to discuss a setback variance on a section line near Baseline Rd. in Melba. Agent Eddy Thiel addressed the Board regarding Mr. Taylor's request to waive the setback on the section line that runs through the center of his property to allow him to build a shop. Commissioner Noble made a MOTION to approve the setback variance. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher has been shut down for about two weeks and they are helping the shop and road crew.

The Bridge Crew set the Trolley at the Robinson & Amity Roundabout on Tuesday. The crew is replacing driveway culverts on Deer Flat between Southside and Happy Valley. As well as working on getting a few leaks fixed on the paint truck.

The Road Crew has been working on Deer Flat between HWY 45 and Lynwood, they ground it yesterday they will start building it today. They are starting maintenance to get ready for chip sealing. Crews will be patching, crack sealing, and brushing.

The house at the Victory & Happy Valley roundabout had been demolished and they are working on clean up.

The Valley Regional Transit dues are in. Director Muchow asked the commissioners if they would like to renew and pay the fee of \$1,103.00. The commissioners agreed to pay it since the money is in the Budget.

Director Muchow notified the Board that Clerk Paige Rhoades contacted Tina Wilson with the Western Alliance for Economic Development and had her send a letter over. Dave Lincoln

included NHD in his letter of support, so Clerk Rhoades didn't feel the need to send an additional letter of support.

This completed Director Muchow's work report.

Assistant Clerk Nicole Barlow presented the Board with the Employee opinion papers regarding an insurance switch. The overall consensus of the employee opinions were to switch Health Insurance. From the opinion poll 24 employees wanted to switch while 1 employee wanted to stay with our current plan. After Discussion and taking the employees comments into consideration Commissioner Millar made a MOTION to switch Health Insurance coverage to SelectHealth. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Assistant Clerk Barlow presented to the Board NHD's current Employee Assistance Program to see if they would like quotes to continue a similar EAP plan with our new Insurance policy, or if they would like to discontinue the plan. After discussion the Board asked Assistant Clerk Barlow to get quotes on what the EAP plan will cost before they made the final decision.

At 10:00 a.m., Taylor Merrill (West Park Company), and John Carpenter and Josh Fry (T-O Engineers) appeared before the Board regarding the proposed Osprey Meadows Subdivision on the southwest corner of Southside Blvd. and Lewis Ln. This will be a 150 acre development with 194 residential lots, public streets, City of Nampa water, and a private sewer system. They asked if it were possible to put private sewer facilities in the public right-of-way. After much discussion, the Board indicated it was not opposed in principal, but there would need to be sufficient guarantee that any potential failure would not burden the public. Engineer Shannon said the details would need to be defined and codified in a Development Agreement. Ultimate Board approval would come with signature of the Development Agreement and Final Plat. Mr. Carpenter said his firm dealt with a similar situation for the Spring Valley Ranch Subdivision, so he will research and provide some suggestions to NHD staff for consideration.

Commissioner Millar made a MOTION to adjourn at 10:52 a.m. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble