

NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING April 9, 2020

LOCATION: Nampa Highway District Office
Main Conference Room
4507 12th Avenue Road
Nampa, ID 83686

TIME: 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
 - Regular Meeting Minutes from March 31st, 2020
 - Review and Approve Agenda including Amendments
 - Accounts Payable Review through April 9th, 2020

8:15 A.M. – City of Nampa

9:00 A.M. – **ACTION ITEM:** Tim Kristovich for an Application to Vary Standards to vary section 3030.030 and ACCHD Standard Drawing #ACCHD-104 which required 65' radius on cul-de-sac bulbs

- **ENGINEER'S REPORT**
 - **ACTION ITEM:** Approve Special Permit Issuance Agreement – to authorize ITD to permit oversize / overweight loads on NHD1 System
- **NEW BUSINESS**
 - **ACTION ITEM:** Sign Mylars for the Knopp Subdivision
 - **ACTION ITEM:** Discussion regarding Coronavirus and holding public meetings
- **DIRECTOR'S REPORT**
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM: EXECUTIVE SESSION** – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

NICOLE BARLOW ASSISTANT DISTRICT CLERK

DATE & TIME POSTED



NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING

PRESENT: Commissioners Dick Smith, & Randy Noble, Director Devin Muchow, District Engineer Eric Shannon, District Clerk Paige Rhoades, Right of Way Agent Eddy Thiel

ABSENT: Commissioner Bryce Millar & Attorney David Wynkoop

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting Minutes from March 31st, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith made a MOTION to approve the agenda as posted. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through April 9th, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Commissioner Smith noted that the City of Nampa staff will not be present until after the order for “stay at home” is release by the Governor.

Right of Way Agent Eddy Thiel presented the Final Plat for the Knopp Subdivision for Board approval and signature by the Chairman. Commissioner Noble made a MOTION to approve the Final Plat and authorize the Chairman to sign for the Knopp Subdivision. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Engineer Eric Shannon began his work report.

For the Special Permit Issuance Agreement between NHD and ITD, Engineer Shannon presented the Board with the agreement and requested approval for signature. Engineer Shannon stated that NHD will give ITD a map of pre-approved routes and NHD is to update the map as necessary for any overweight or over legal permits. Commissioner Smith made a MOTION to approve the agreement and authorize the Board signature. Commissioner Noble SECONDED the motion. MOTION CARRIED.

For the Midland & Ustick Roundabout project, Engineer Shannon advised the Board that there is a pre-construction meeting on April 15th, 2020 and they are anticipating construction to begin around May 1st, 2020.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board that all the private right-of-way acquisitions have been completed for this project. He advised that the City is working on appraisals for FAA approval of City’s right-of-way. Clair Bowman is hoping to have FAA approval by early May. Engineer Shannon advised the Board that the Wright Flyer sculpture for the center island is completed and has been delivered to NHD yard.

For the Middleton Rd Overpass (ITD Project), Engineer Shannon advised the Board that the Bid advertisements will go out May 18th, 2020. ITD has an aggressive time schedule and they anticipate beginning construction by July 17th, 2020. They will be rebuilding the intersection of Cherry Lane and Middleton into a signal. Engineer Shannon advised the Board that ITD will be doing something similar at the Ustick Rd Overpass as well with Canyon Highway District No. 4.

For the Idaho Center & Cherry Roundabout project, Engineer Shannon advised the Board that the City is working on their Concept Graphics. They want to have at least 2 design options to present at the public meeting. Engineer Shannon advised the Board that one of the options being considered is off-setting the Roundabout to the north.

For the Robinson & Airport Roundabout, Engineer Shannon advised the Board that they held a conference call between Parametrix, City of Nampa, and ITD to discuss the future of this intersection. Engineer Shannon advised the Board that the City is hoping to tie this intersection into ITD's future State Highway 16 project.

For the Southside & Kuna Roundabout, Engineer Shannon advised the Board that Six Mile Consultants has come up with 3 concept designs for this intersection. One is a mini roundabout and 2 are conventional roundabouts. Staff is analyzing to see which to recommend to the Board for showing at a Public Meeting. Engineer Shannon is not yet convinced that the mini roundabout concept is viable at this location.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow advised the Board that the Crusher generator was having issues again so CAT has been here working on it. He advised that they are hoping to have it back up and running by Monday. Director Muchow advised the Board that they are still pulling out gravel at this time.

The Bridge Crew has finished the irrigation boxes at Happy Valley and Victory. They have completed the driveway culverts on Stage Coach, Surrey and Sunny Ridge. They completed a French drain on Rose Briar, which was the last one on the list for the MS4. Crews are also working on preparing the paint truck for their yearly paint striping.

The Road Crew is working on finishing up shouldering on Stage Coach between Hwy 45 and Southside. Crews should be finished today or tomorrow. They will move to Coyote Cove to rehab and repave while they wait for Happy Valley and Victory to start the roundabout. Director Muchow is hoping that Happy Valley and Victory will be ready to go soon or irrigation water could be an issue with construction and paving maybe postponed until October.

Director Muchow advised the Board that Shop Technician Dennis Nelson is retiring at the end of April and wanted to know if it would be acceptable to give him a going away celebration. The Board advised Director Muchow to do what he deems necessary.

Director Muchow and the Board briefly discussed the Coronavirus sick leave policy.

Director Muchow advised the Board that the City of Melba is hoping to get their City streets chipsealed this year and wanted to know the cost. The Board advised Director Muchow to look into the estimated cost and what was done in the past years for comparison and then he can let the Board know.

Director Muchow advised the Board that the new sander shed is still slightly moving but they are monitoring it regularly.

Director Muchow advised the Board that the April ACCHD meeting as been cancelled at this time.

This completed Director Muchow's work report.

At 9:00 a.m., the Board discussed Tim Kristovich's application to vary standards to vary section 3030.030 and ACCHD Standard drawing #ACCHD-104 which requires a 65' radius on Cul-de-sac bulbs. Right-of-Way Agent Eddy Thiel discussed the details of the request with the Board. After discussion, Commissioner Noble made a MOTION to approve the variance request subject to the radius being 50 feet and subject to the asphalt requirements. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman Smith advised that he would like to discuss the situation behind the coronavirus and holding public meetings. Chairman Smith made a MOTION to suspend any hearings that could involve public presence until further notice. Hopefully by May due to COVID-19. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to adjourn at 9:26 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Chairman, Dick Smith

Vice Chairman, Randy Noble