

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING September 26<sup>th</sup>, 2019

**LOCATION:** Nampa Highway District Office      **TIME:** 8:00 a.m.  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from September 10<sup>th</sup>, 2019
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through September 26<sup>th</sup>, 2019 and Payroll for the month of September

**8:15 A.M.** – City of Nampa

**9:00 A.M.** – **ACTION ITEM:** Re-visit Variance Application for Wilfred & Barbara Watkins Family Trust

- **ENGINEER'S REPORT**
- **NEW BUSINESS**
  - **ACTION ITEM:** Star & Cherry Roundabout Project – Authorize Chairman to sign MOU with City of Nampa
  - **ACTION ITEM:** JABR LLC Development Project, Ustick Rd. – Authorize Chairman to sign Deed to accept Right of Way dedication
- **DIRECTOR'S REPORT**
  - **ACTION ITEM:** Authorize Chairman to sign the Work Order and Agreement with Hughes Engineering for bridge/culvert inspections.
- **UNFINISHED BUSINESS**
  - **ACTION ITEM:** Drug and Alcohol/Personnel Policy discussion
  - **ACTION ITEM:** Approve FY 2020 – 2024 Five Year Work Plan
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM: ADJOURNMENT**

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NICOLE BARLOW  
ASSISTANT DISTRICT CLERK

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DATE & TIME POSTED

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4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686



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Phone (208) 467-6576 Fax (208) 467-9916

**NAMPA HIGHWAY DISTRICT NO. 1  
REGULAR MEETING**

- PRESENT:** Commissioners Dick Smith, Randy Noble, & Bryce Millar, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, Assistant Clerk Nicole Barlow, Assistant Engineer Nick Lehman, Right-of-Way Agent Eddy Thiel
- GUEST:** Don Barr, Jeff Kasma, and Daniel Badger with the City of Nampa, Wilfred & Barbara Watkins, Jim Trull, and Kevin Myers
- ABSENT:** District Clerk Paige Rhoades

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Millar made a MOTION to approve the Regular Meeting minutes from September 10, 2019. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve the agenda as posted. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Commissioner Millar made a MOTION to approve Accounts Payable through September 26, 2019 and Payroll for the month of September. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Don Barr with the City of Nampa, advised the Board that business is as usual. Crews have been working on sweeping up falling leaves, storm water cleanup, and getting ready for winter.

ROW Agent Eddy Thiel presented the Board with a Deed to accept right of way dedication on Ustick Rd. from the JABR LLC development Project. Commissioner Noble made a MOTION to approve and authorize the Chairman to sign the Deed to accept the dedication. Commissioner Millar SECONDED the motion. MOTION CARRIED.

Daniel Badger with the City of Nampa advised the Board the City will be updating the Airport Rd. study in connection with the State HWY 16 Southern connection.

Assistant Engineer Nick Lehman presented the Board with an MOU with the City of Nampa for the lighting at the Star and Cherry roundabout project. Commissioner Millar made a MOTION to approve and authorize the Chairman to sign the MOU. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Engineer Lehman updated the Board on the Star and Cherry Roundabout project. Property appraisals are moving forward. An agreement has been signed with John Hill with Right of Way Specialists, Inc. for \$60,500.00 to do the appraisals and negotiations. There are 11 parcels they are currently working with.

Engineer Eric Shannon began his work report.

Engineer Shannon advised the Board that the Middleton & Orchard Signal Open House on 9/24/19 at Lone Star Middle School went really well.

For the Happy Valley & Victory Roundabout project, Engineer Shannon advised the Board that they are conducting property appraisals. There is a meeting scheduled October 8, 2019 with the Airport and FFA regarding approval of right-of-way swap and hopefully will be able to get that part of the project wrapped up.

For the 11<sup>th</sup> & Ustick Roundabout project, property owner Noreen Nunes came in to meet with Engineer Shannon to talk with him about her meeting with CHD4. She received a letter on 8/27/19 from CHD4 that upset her. Engineer Shannon presented the letter to the Board. Noreen Nunes would like to talk with the NHD Board at the next meeting regarding this project.

At the last meeting Mary Ann Waldinger from COMPASS talked about removing NHD jurisdictional routes within the National Highway System. The City of Nampa has requested we keep Northside Blvd. on the National Highway System. The City has scheduled a meeting on 10/03/2019 with NHD, and COMPASS regarding the subject.

Diamond Ridge Homeowners Association near the intersection of Bowmont Rd. and SH-45-is having their Annual Homeowners Meeting on 10/02/2019 at 7:30pm. They have requested Engineer Shannon to come and give them an update on the plans for the Expressway.

Engineer Shannon requested the Board to approve the FY 2020- 2024 Five Year Work Plan if there wasn't any changes. Commissioner Millar made a MOTION to approve the FY 2020 -2024 Five Year Work Plan. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Engineer Shannon's work report.

Chairman Smith recommended Executive Session at this time to discuss real estate acquisitions and litigation.

EXECUTIVE SESSION: At 8:42 a.m. Commissioner Millar made a MOTION to go into Executive Session pursuant to IC 74-206(1) (c) and IC 76-206 (1) (f). Commissioner Noble SECONDED the motion. Upon roll call, Commissioner Smith voted "aye", Commissioner Millar voted "aye", and Commissioner Noble voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 8:57 a.m.

At 9:00 a.m., Wilfred & Barbara Watkins appeared before the Board with Jim Trull, and Kevin Myers for reconsideration on a Variance that was approved subject to a Deed Restriction on January 31, 2019. Wilfred & Barbra are wanting to have one more multifamily access approved onto S. Powerline to access their 18 acre parcel for the possibility of future development. After a

lengthy discussion the Board denied the request for another multifamily approach onto S. Powerline.

Director Devin Muchow began his work report.

He presented the Board with a copy of the shop department report.

The Crusher Crew is planning to be done Monday on the 5/8 inch chips. They will then switch over to 1 ½ inch chips.

The Bridge Crew has been painting center lines & stop bars. They also completed work on a sinkhole caused by a gopher run on Dearborn Rd.

The Road Crew is still working on Sunny Ridge Rd. The road should be ready for pavement by the end of next week 10/3/19.

Director Muchow got the final quote for the Truck Barn lights to be installed. The quotes he received are:

- Dakota Electric: \$4,728.00
- Town & Country: \$6,287.00
- Bolder Electric: \$6,034.00

After discussion the Board advised Director Muchow to move forward with Dakota Electric to replace the truck barn lights to LED lights.

Assistant Clerk Nicole Barlow advised the Board that Director Muchow, District Clerk Rhoades, and herself met with Carl Erickson from ICRMP regarding the drug and alcohol appendix Assistant Clerk Barlow has been working on. After their meeting with Carl, Director Muchow and Assistant Clerk Barlow felt like it would be in the best interest of the Highway District to update and approve a new Personnel Policy, and new Drug Policy instead of adding an amended appendix into the current policy. After discussion the Board of commissioner agreed and advised Assistant Clerk Barlow to start work on a new Personnel Policy, and Drug Policy.

Commissioner Noble made a MOTION to adjourn at 10:22 a.m. Commissioner Millar SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble